

GCET Meeting Minutes

July 29, 2025 6:00pm

Commissioners in attendance:

Tim Farrell, David Russell, Jen Stromsten, Pamela Goodwin

Also attending:

John Lunt, William St. Denis

Meeting began at 6:00pm

- July Meeting Minutes approved at 6:01pm – Jen Stromsten Moved, David Russell Second – vote was unanimous
- Customer Service/Operations Reorganization
 - Fern Smith has left the company
 - Staff and Board expressed thanks to Fern for many years of excellent service and wished her well in new endeavor
 - Operations Manager job will not continue
 - Job will be split into
 - Customer Service Operations
 - Finance
 - Outside Plant
 - Procurement & Grants
 - Jeffrey Bouvier will be promoted to Customer Operations Supervisor
 - He will supervise
 - Customer Service operations
 - Outside Plant Installations and Scheduling
 - Inventory Management
 - Melissa Thomas has been contracted with as a Financial Clerk on a part time basis
 - She will work with the GM on Financial reporting for the city
 - She will also work on internal GCET financial & budget reporting
 - GM will handle Grants & Procurement
 - Athena Bradley from the City will assist with Grants
- General discussion
 - Commissioner Stromsten brought up
 - Updated Org Chart
 - GM will provide at next meeting
 - Annual Price Increase was recommended
 - GCTV Funding problem was discussed
 - GCET cannot legally mandate a charge for our local PEG broadcaster
 - GCET cannot broadcast PEG due to PEG/ Comcast contract restrictions
- Meeting adjourned 6:26pm